

COUNCIL BUDGET DECISION SHEET

COUNCIL - WEDNESDAY, 10 MARCH 2021

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Council and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Council or seek further instructions from the Council.

	Item Title	Council Decision	Services Required to take action	Officer to Action
1.1	<u>Determination of urgent business</u>	No urgent business		
2.1	<u>Members are requested to determine that the exempt business be considered with the press and public excluded</u>	<u>The Council resolved:</u> in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 6.1 so as to avoid disclosure of exempt information of the classes described in paragraphs 8 and 10 of Schedule 7A of the Act.		
3.1	<u>Members are requested to declare any interests</u>	<u>The Council resolved:</u> to note the declarations of interest which would be recorded in the minute.		
4.1	<u>Requests for deputations</u>	No deputations.		
5.1	<u>Council Delivery Plan 2021/22 - COM/21/054</u>	<u>The Council resolved:</u> (i) to note the content of the Council Delivery Plan 2021/22; and (ii) to instruct the Chief Executive to realign any of the delivery	Data and Insights Capital Office of Chief	Martin Murchie John Wilson Angela Scott

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		commitments and performance reporting set out in the plan that may be required, as a result of any potential Council budget decisions, to meet Council's instructions.	Executive	
5.2	<u>North East Scotland Joint Mortuary Full Business Case - RES/21/027 - referred simpliciter by City Growth and Resources Committee of 3 February 2021</u>	Please refer to decisions at item 5.3	Resources	Sandy Beattie
5.3	<u>General Fund Revenue Budget and Capital Programme 2021/22 to 2025/26 - RES/21/055</u>	<p><u>The Council resolved:</u></p> <p><u>Balance Sheet</u></p> <p>(i) to note the projected balance sheet position including the reserves as at 31 March 2021, shown at Appendix 1 of the report;</p> <p>(ii) to approve the recommended use of reserves and Reserves Policy for 2021/22 as detailed in Appendix 5 of the report;</p> <p>(iii) to note that the Council remains in a strong financial position, able to meet its obligations and liabilities and has strengthened its financial resilience through the most challenging of years, the report advising the Council that it will end the year in a balanced position. Note that the Council will move into 2021/22 retaining an</p>	Finance	Jonathan Belford

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		<p>uncommitted General Fund Reserve of at least £12m, taking the advice of the Chief Officer - Finance, will be setting aside as part of the budget a sum of over £14m to support the recovery from the covid-19 pandemic, and the financial implications. Note that the prudential indicators are in place to assess the affordability and sustainability of meeting the capital financing requirement and for the General Fund repayments of debt are not forecast to reach 10% of net revenue over the next 5 years, closer to 6% of gross revenue;</p> <p>(iv) to note the agreed position of the City Growth and Resources Committee on 3 February 2021 regarding the review of the Masterplan to incorporate appropriate surrounding areas including the area known as the beach;</p> <p>(v) to agree therefore to include within the General Fund Capital Programme £150million over financial years 2021/22 to 2025/26 to ensure the Council transforms our city centre and much loved beach area;</p> <p>(vi) to approve the General Fund Capital Programme as attached at Appendix 1 circulated separately;</p> <p>(vii) to note that also included within the General Fund Capital Programme is:</p> <ul style="list-style-type: none"> • £500,000 for the relocation of St 	Corporate Landlord	Stephen Booth

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		<p>Peters RC School to the current Riverbank School site is added to the Capital Plan and instruct the Chief Officer - Corporate Landlord to take forward design development to allow the full business case and construction costs to be reported to the City Growth and Resources Committee in advance of the 2023 budget process;</p> <ul style="list-style-type: none"> • £75,000 for 'The Woodies' project to be added to the General Fund Capital Programme, and instruct the Chief Officer - Corporate Landlord to initiate the process to clear 'The Woodies' site and thereafter procure without the need for further approval from any other committee of the Council and instruct environmental improvements works; • The transfer of the Byron Square Car Park from the Housing Revenue Account to the General Fund at market value and approval of £50,000 to undertake the works required at the car park, funded from the contingency within the Condition and Suitability programme; • £675,000 to manage, procure without the need for further 	<p>Governance</p> <p>Corporate Landlord</p>	<p>Mark Masson (business planner)</p> <p>Stephen Booth</p>

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		<p>approval from any other committee of the Council and install charge points as outlined in the Exemplar Scenario to 2025 within the Framework. This follows the approval of the Electric Vehicle Framework at City Growth and Resources Committee and ongoing commitment to maximise opportunities for reducing carbon emissions within Aberdeen. In addition, encourage other partners, particularly private landowners and operators, to install chargers and ensure planning guidance and developer obligations reflect the ambition to maximise EV infrastructure;</p> <ul style="list-style-type: none"> • £19million gross in relation to enhancing the Hydrogen refuelling infrastructure and bus programme within the city and authorise the Chief Officer - City Growth, in consultation with the Head of Commercial and Procurement, to undertake a procurement exercise for the appointment of a partner to deliver the Hydrogen Hub programme and to instruct the Chief Officer - City Growth to report back to the City Growth and Resources Committee on the outcome and progress; 	<p>City Growth Governance</p>	<p>Richard Sweetnam Mark Masson (business planner)</p>

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		<ul style="list-style-type: none"> • Agree in principle to a sum of £19.4million over the financial years 2021/22 and 2022/23 for a Hydrogen Production facility on completion of the procurement exercise to secure a joint venture partner for the Hydrogen Hub programme per recommendation above; and • £120,000 for Core Path 8, Auchmill Community Woodland Path, the business case and procurement processes having been approved at the Capital Programme Committee on 23 May 2018, the Strategic Commissioning Committee on 7 June 2018 and the City Growth and Resources Committee 19 June 2018. <p>(viii) to instruct the Chief Officer - Operations and Protective Services, in conjunction with the Chief Officer - Capital to bring forward a report to the City Growth and Resources Committee on 11 May 2021 on proposals to spend the remaining £6.4 million of the additional £10 million roads investment as part of the Administration budget in 2018 to advance the delivery of roads improvements included in the capital programme;</p> <p>(ix) to instruct the Director of Resources to</p>	<p>Operations and Protective Services</p> <p>Capital</p> <p>Governance</p> <p>Resources</p>	<p>Mark Reilly</p> <p>John Wilson</p> <p>Mark Masson (business planner)</p> <p>Steve Whyte/</p>

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		<p>report back to the City Growth and Resources Committee on 11 May 2021 on the negotiations that have taken place to secure a suitable funding package to enable the progression of the Joint Integrated Mortuary project;</p> <p>(x) given the significant impact on the development industry in the last 12 months, instruct the Chief Officer - Strategic Place Planning to report to the City Growth and Resources Committee by the end of 2021 on the legally binding developer obligations that have been signed with the Council;</p> <p>(xi) to instruct the Chief Officer - Capital to review the Berryden Corridor project and report back to the meeting of City Growth and Resources Committee on 10 August 2021 with updated costs and the implications for the Capital Programme;</p> <p>(xii) to note that by reviewing the Berryden Corridor project this supports the application to the Bus Partnership Fund for bus priority measures; and</p> <p>(xiii) to approve the Prudential Indicators as attached at Appendix 2 circulated separately.</p> <p><u>Medium-Term Financial Projections</u></p> <p>(xiv) to note the forecast medium-term financial projection for the period</p>	<p>Governance</p> <p>Strategic Place Planning</p> <p>Governance</p> <p>Capital</p> <p>Governance</p>	<p>Sandy Beattie</p> <p>Mark Masson (business planner)</p> <p>Gale Beattie</p> <p>Mark Masson (business planner)</p> <p>John Wilson</p> <p>Mark Masson (business planner)</p>

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		<p>ending 31 March 2026 as shown in paragraph 3.34; and</p> <p>(xv) to instruct the Chief Officer - Finance to refresh the Medium-Term Financial Strategy and report it to the City Growth and Resources Committee on 3 November 2021.</p> <p><u>Revenue Budget</u></p> <p>(xvi) to note the ongoing exceptional operating environment created as a result of the Covid-19 pandemic and that there are known and unknown risks that arise as described in the report. Approve the inclusion of an 'exceptional uncertainty provision' in the budget for 2021/22 to the value of £1.5m, and delegate the authority for its use to the Chief Officer - Finance, in consultation with the Convener of the City Growth and Resources Committee;</p> <p>(xvii) having taken advice from the Chief Officer - Finance in relation to the use of non-recurring funding, capping the use of £13m of grant funding receivable by the Council (paragraphs 3.16 and 3.17 in the report) to 50%; and had due regard to protected characteristics and how the authority could reduce inequalities of outcome caused by socio-economic disadvantage in terms of the Equality Act 2010, approve the use of various</p>	<p>Finance</p> <p>Governance</p> <p>Finance</p>	<p>Jonathan Belford</p> <p>Mark Masson (business planner)</p> <p>Jonathan Belford</p>

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		<p>savings options to set at least a balanced budget for financial year 2021/22 as detailed in Appendix 3 (circulated separately, amending Springfield Play Park to Springvale Play Park and including CFINE in the recurring spend) and the schedule of fees and charges in Appendix 5 (circulated separately);</p> <p>(xviii) to approve the Commissioning Intentions and Service Standards as described in Appendices 10 and 11 respectively of the report, subject to any amendments approved as per 17 above, noting that the Chief Officer - Finance has confirmed that the Commissioning Intentions being implemented are consistent with the draft budget for 2021/22 and Medium Term Financial Strategy;</p> <p>(xix) to instruct the Head of Commercial and Procurement to incorporate community benefit clauses into new contracts so far as possible with a view to increasing the contribution of the Council to the Local Outcome Improvement Plan (LOIP) outcomes, and submit a year-end report to the Strategic Commissioning Committee;</p> <p>(xx) to approve the level of funding for the Aberdeen City Health and Social Care Partnership IJB 2021/22 to meet the conditions of the Scottish Government Financial Settlement, described in paragraphs 3.92 and 3.97 to 3.101,</p>	<p>Commercial and Procurement</p>	<p>Craig Innes</p>

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		<p>and to note that it will be for the IJB itself to determine how it will balance its budget;</p> <p>(xxi) to approve no increase in the fees and charges for the Aberdeen City Health and Social Care Partnership IJB, as shown in Appendix 5 circulated separately;</p> <p>(xxii) to approve the level of funding for the Council's other group entities and Arm's Length External Organisations (ALEOs), in 2021/22 with reference to paragraphs 3.85 to 3.111 and as shown in Appendix 4 circulated separately;</p> <p>(xxiii) to approve the extension of the financial guarantee, of up to £356,000, for Aberdeen Performing Arts for the financial year ending 31 March 2022. Terms to be the same as those in place for 2020/21;</p> <p>(xxiv) to delegate authority to the Chief Officer - Finance to approve the allocation of Covid-19 related funding distributed by the Scottish Government, described in paragraphs 3.16 and 3.17, and any further sums distributed to the Council, to meet need and demand or to cover for lost income where it arises during 2021/22, reporting the use of funds to the City Growth and Resources Committee in the quarterly financial performance reports;</p> <p>(xxv) to approve the extension of financial</p>	Finance	Jonathan Belford

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		<p>guarantees for Aberdeen Science Centre and Transition Extreme for a period of 18-months, starting 1 April 2021. Terms to be the same as those in place for 2020/21, as referred to in Appendix 9 of the report;</p> <p>(xxvi) to approve the procurement business cases, and direct awards of contract where noted, including the total estimated expenditure for the proposed contracts as contained in Appendix 9 of the report;</p> <p>(xxvii) to delegate authority to the Chief Officer - Finance, in consultation with the Head of Commercial and Procurement, to agree the timing for reinstatement of payment of suppliers reverting to Council terms;</p> <p>(xxviii) to instruct the Chief Officer - Finance to give notice to the Board of Directors of NYOP Education (Aberdeen) Ltd to disburse £600,000 to Sport Aberdeen and £205,000 to VSA, being nominated charities of NYOP;</p> <p>(xxix) to instruct the Chief Officer - Finance to recover the full costs associated with being the Administering Authority of the North East Scotland Pension Fund from the Pension Fund;</p> <p>(xxx) to instruct the Chief Education Officer to report to the first meeting of the Education Operational Delivery Committee in 2022 on the suitability of the provision of 1,140 hours of Early Learning and Childcare in the city;</p>	<p>Finance</p> <p>Finance</p> <p>Finance</p> <p>Education</p> <p>Governance</p>	<p>Jonathan Belford</p> <p>Jonathan Belford</p> <p>Jonathan Belford</p> <p>Eleanor Sheppard</p> <p>Stephanie Dunsmuir (business planner)</p>

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		<p>(xxxix) reject the £200,000 saving for the Music Service and instruct the Chief Education Officer to report to the Education Operational Delivery Committee by September 2021 on how the Music Service could use digitalisation to offer a more affordable offer to families and extend the reach of the service. As part of any redesign the Music Service should explore opportunities to collaborate to establish an online Music Service to ensure opportunities are open for all wanting to use the Music Service;</p> <p>(xxxixii) to approve £25,000 to support our care experienced young people in relation to digital connectivity (wifi/broadband) and instruct the Chief Officer - Integrated Children's and Family Services to report to the Operational Delivery Committee on 27 May 2021 with details of a suitable scheme to deliver this;</p> <p>(xxxixiii) to approve £100,000 and instruct the Chief Officer - Early Intervention and Community Empowerment to work with partners and community groups towards eradicating food poverty including hard to reach groups, maximising income and investigating the establishment of further community pantries and report back to the Operational Delivery Committee no later than November 2021;</p> <p>(xxxixiv) to approve £90,000 and instruct the</p>	<p>Education</p> <p>Governance</p> <p>Integrated Children's and Family Services</p> <p>Governance</p> <p>Early Intervention and Community Empowerment</p> <p>Governance</p> <p>Early Intervention</p>	<p>Eleanor Sheppard</p> <p>Stephanie Dunsmuir (business planner)</p> <p>Graeme Simpson</p> <p>Lynsey McBain (business planner)</p> <p>Derek McGowan</p> <p>Lynsey McBain (business planner)</p> <p>Derek McGowan</p>

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		<p>Chief Officer - Early Intervention and Community Empowerment to develop, with partners, a targeted learning package for those whose employment opportunities have been hardest hit by Covid-19, and report back to Operational Delivery Committee in September detailing the package identified and how it is being implemented;</p> <p>(xxxv) to approve £18,000 to support weekend burials, including registration, and instruct the Chief Officers for Operations and Protective Services and Customer Experience to design, consult on and implement suitable arrangements;</p> <p>(xxxvi) to instruct the Chief Executive to recruit to the vacant position of Director of Commissioning through a recruitment process to consider internal and external applications together, in accordance with the process described in Standing Orders for the Appointment and Employment of Chief Officers and appoint a recruitment panel of 5 Administration and 4 Opposition elected members with Councillor Laing as chair; and</p> <p>(xxxvii) to reaffirm the Administration's commitment to no compulsory redundancies.</p> <p><u>Taxation</u></p>	<p>and Community Empowerment</p> <p>Governance</p> <p>Operations and Protective Services</p> <p>Customer Experience</p> <p>Office of Chief Executive</p>	<p>Lynsey McBain (business planner)</p> <p>Mark Reilly</p> <p>Jacqui McKenzie</p> <p>Angela Scott</p>

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		<p>(xxxviii) to approve a Band D equivalent Council Tax rate, with effect from 1 April 2021 of £1,377.30 excluding water charges - freezing the Council Tax rate for financial year 2021/22;</p> <p>(xxxix) to impose and levy Council Tax assessments for the period 1 April 2021 to 31 March 2022 on all chargeable dwellings in Aberdeen City to be paid by the persons liable therefor under the Local Government Finance Act 1992, as amended by the Local Government etc. (Scotland) Act 1994;</p> <p>(xl) to note that the Council implements revisions to National Non-Domestic Rates as defined by the Scottish Government within the relevant legislation and Finance Circulars, with effect from 1 April 2021; and</p> <p>(xli) to impose and levy Non-Domestic Rates assessments for the period 1 April 2021 to 31 March 2022 on all occupiers in Aberdeen City to be paid by those liable.</p> <p><u>Other</u></p> <p>(xlii) to note the Levelling Up Fund prospectus issued by the UK Government and note that the funding will be delivered by local</p>	<p>Office of Chief Executive</p>	<p>Angela Scott</p>

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		procure without the need for further approval from any other committee of the Council and appoint a Fund Manager and to invest up to £30m of Common Good funds with that Fund Manager.		
5.4	<u>Housing Revenue Account Budget 2021/22 - RES/21/056</u>	The Council resolved: <ul style="list-style-type: none"> (i) to approve the budget as attached at Appendix 1 (circulated separately); (ii) to agree to freeze the weekly unrebated rents for municipal houses with 0% added to current rents for the financial years 2021/22 and 2022/23, as detailed in Appendix 1, to take effect from Monday 3 May 2021; (iii) to approve the level of revenue contribution to the Housing Capital budget for 2021/22 as well as note the provisional contribution for the subsequent four financial years as detailed in Appendix 1; (iv) to approve the proposal to maintain the working balances at 10% to meet future contingencies; (v) to approve no increase in the level of miscellaneous rents and service charges for the financial years 2021/22 and 2022/23, including Heat with Rent as detailed in Appendix 1, to take effect from Monday 3 May 2021; (vi) to approve the Base Capital Programme for the financial year 2021/22 as attached at Appendix 2 	Finance	Helen Sherrit

	Item Title	Council Decision	Services Required to take action	Officer to Action
		<p>(circulated separately);</p> <p>(vii) to note the indicative level of the Base Capital Programme for the financial years 2022/23 to 2025/26 at Appendix 2;</p> <p>(viii) to approve as estimated expenditure in terms of Procurement Regulation 4.1.1, in order for work to commence on the Ongoing Capital Programme, the sums shown against each heading of the Housing Capital Expenditure budget for the financial year 2021/22 set out in Appendix 2 without the need for separate committee approval of each;</p> <p>(ix) to delegate authority to the Director of Resources, following consultation with the Chief Officer - Capital, Head of Commercial and Procurement and the Conveners of the Capital Programme Committee and the City Growth and Resources Committee, to approve business cases related to the expenditure approved in terms of (viii) above and to undertake or instruct appropriate procedures in accordance with the ACC Procurement Regulations to procure the works referred to in those business cases within the budgets allocated in Appendix 2 for the capital programme for the financial year 2021/22 and to authorise the award of contracts relating thereto;</p> <p>(x) to approve the gross indicative spend</p>	Resources	Steve Whyte

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		<p>2,000 houses if successful;</p> <p>(xix) to note that the Capital Programme includes over £10m of improvements in 2021/22 to maximise energy efficiency in our housing stock and to alleviate fuel poverty, by installing cavity wall insulation, combined heat and power plants and replacement of heating systems;</p> <p>(xx) to approve £250,000 from the Housing Capital Programme to undertake a full option appraisal on the city centre multi storey blocks to consider future development and investment opportunities; and</p> <p>(xxi) instruct the Chief Officer - Corporate Landlord to report back the outcome from the option appraisal of (xx) above to the City Growth and Resources Committee no later than March 2022.</p>	<p>Corporate Landlord</p> <p>Governance</p>	<p>Stephen Booth</p> <p>Mark Masson (business planner)</p>
5.5	<u>Common Good Budget 2021/22 - RES/21/057</u>	Please refer to decisions at item 5.3	Finance	Helen Sherrit
6.1	<u>North East Scotland Joint Mortuary Full Business Case - exempt appendix</u>	Please refer to decisions at item 5.3		

If you require any further information about this decision sheet, please contact Martyn Orchard, tel 01224 523097 or morchard@aberdeencity.gov.uk